

## Instructional, Student Success, and Enrollment Services

### Meeting Minutes

July 10, 2019

Present: EJ Bast, A. Cederberg, D. Coates, C. Colella, M. Collins, G. Fredericks, C. Gibson, T. Hamann, S. Hubbell, C. Jbara, P. Linden, K. Miller, D. Mondoux, E. Pauken, M. Pauken, B. Reynolds, B. Taraskiewicz, M. Walters, T. Welsh  
Absent: L. Cosby, L. Depta, P. Eagan, B. Hay, K. Johnson, D. Lindsley, B. Lueth, A. Marsh-Peek, D. Miller, L. Thomas

1. Call to Order: The meeting was called to order at 8:30 a.m.
2. Meeting Minutes of June 12, 2019: The meeting minutes of June 12, 2019 were approved as distributed.
3. Welcome and Introductions –Peter Linden, Provost and Vice President for Instruction and Student Services was welcomed and introduced.
4. Business
  - 4.1 Michigan Transfer Demo – S. Hubbell shared with the group a video demo of the new Michigan Transfer Network website. An overview of the new website and next steps was provided.
  - 4.2 Faculty Access to Degree Works – S. Hubbell brought forward a request to revisit Faculty Access to Degree Works moving forward. Discussion ensued and included a recommendation to pull together a small working group to discuss a Degree Works policy. B. Reynolds, A. Cederberg, A. Snead, G. Fredericks and S. Hubbell will sit on the committee.
  - 4.3 Graduation Report – S. Hubbell distributed for review the *Winter 2019 Graduate Summary*. An overview of the document was provided. The group briefly discussed the high number of counselor substitutions. A working group will be pulled together to further discuss the substitutions. The group will meet in late July or early August and include Dr. Linden.
  - 4.4 Michigan Transfer Network Website – Postponed
  - 4.5 Michigan Student Affairs Conference - Postponed
5. Issues and Concerns
  - 5.1 A. Cederberg updated the group on gainful employment disclosures (no longer necessary), Title IV recertification, and compliance concerns with the WMU BREW Consortium Agreement. A. Cederberg also brought forward a recommendation to include signed agreements on the KVCC website.
6. Departmental Updates
  - 6.1 D. Coates reported on the status of free and reduced lunch for early college students, and summer camps.
  - 6.2 S. Hubbell reported the 2019-20 online smart catalog is live.
  - 6.3 S. Hubbell updated the group on the status of electronic transcripts and the auto awarding of degrees (huge success).
  - 6.4 T. Welsh reported on the upcoming TargetX conference. More to come.
  - 6.5 K. Miller reported on Michigan New Jobs Training Program funding and next steps.
  - 6.6 B. Reynolds reported on the Festival of Arts event planned for 2020-21. More to come.
  - 6.7 T. Hamann reported on the September Art Hop/KIA Collaborative Show and provided a personnel update.
7. Other
  - 7.1 G. Fredericks reported on the exit interview with HLC representatives noting the meeting was positive. More to come.
8. Reality Check – None presented.
9. Kudos!
  - To Kevin Lavender and Ezra Bell for the Brother2Brother Mini Camp event.

- To Deb Coates and her team for summer camps.

10. Meeting Feedback

10.1 Agenda Items

- Michigan Student Affairs Conference – L. Cosby

11. Adjourn: The meeting adjourned at 9:46 a.m.

Next Meeting: August 7, 2019 at 8:30 a.m. in room 4380.

Future Agenda Items:

- Noel-Levitz Programs of Study and Next Steps – Cosby
- Transfer Credit Update
- Roster Verification and ECARS – Eagan